# School of SCHOOL NAME IN CAPITAL LETTERS

**Dean:** Dean's Name

## Introduction of the School:

Brief introduction to the school may be given like when was it established, mission, vision etc.

The School consists of the following Departments:

1. Department 1
2. Department 2
3. Department 3

## Activities:

Activities carried out at the School level during April 1st 2015 – March 31st 2016 must be described briefly. If there are more than one activity carried out then they could be bulleted as given below. These activities need not be rewritten in the individual Department profile below.

a) **Title of activity 1:** Description of Activity 1, please use the font type: Cambria (Headings) and font size 11 everywhere in the text.
b) **Title of activity 2:** Description of Activity 2

**One** Photo of the School level activity could be added here. *The photo must have a caption describing the event with date*. The photo should describe the School level activity carried out during April 1st 2015 – March 31st 2016. ***Activities carried out at the Departmental level will be described in the Departmental profile below and they need not be included here.***

# Department of DEPARTMENT NAME IN CAPITAL LETTERS

**Head:** Name of Head of the Department

## Introduction:

Brief introduction to the Department may be given like when was it established, mission, vision etc.

## Programmes offered:

1. Programme 1
2. Programme 2
3. Programme 3

## Faculty:

| | | |
|---|---|---|
| 1 | Faculty Name 1 | Designation |
| 2 | Faculty Name 2 | Designation |
| 3 | Faculty Name 3 | Designation |
| 4 | Faculty Name 4 | Designation |
| 5 | Faculty Name 5 | Designation |
| 6 | Faculty Name 6 | Designation |

| 7 | Faculty Name 7 | Designation |

**Activities:**

Activities carried out at the Department level during April 1st 2015 – March 31st 2016 must be described briefly. If there are more than one activity carried out then they could be bulleted as given below. These activities need not be rewritten in the School profile sent by the Dean's office.

a) **Title of activity 1:** Description of Activity 1, please use the font type: Cambria (Headings) and font size 11 everywhere in the text.
b) **Title of activity 2:** Description of Activity 2

| |
|---|
| **Two** Photos of the Department level activity could be added here. *The photos must have a caption describing the event with date.* The photos should describe the Department level activity carried out during April 1st 2015 – March 31st 2016. *Insert the first photo in this box along with the caption.* |
| **Two** Photos of the Department level activity could be added here. *The photos must have a caption describing the event with date.* The photos should describe the Department level activity carried out during April 1st 2015 – March 31st 2016. *Insert the second photo in this box along with the caption.* |

**Guest Lectures/Seminars by visitors:**

| 1 | Name of the visitor<br>Affiliation and Place of visitor<br>Title of the seminar/guest lecture<br>Date of seminar |
|---|---|
| 2 | Name of the visitor<br>Affiliation and Place of visitor<br>Title of the seminar/guest lecture<br>Date of seminar |
| 3 | Name of the visitor<br>Affiliation and Place of visitor<br>Title of the seminar/guest lecture<br>Date of seminar |
| 4 | Name of the visitor<br>Affiliation and Place of visitor<br>Title of the seminar/guest lecture<br>Date of seminar |
| 5 | Name of the visitor<br>Affiliation and Place of visitor<br>Title of the seminar/guest lecture<br>Date of seminar |

**Conferences/Workshops:** (The conferences and workshops organized by the Department must be mentioned here in the below format.)

1. **Title of the conference/workshop/academic event**
   Convener / Coordinator: Type the Name of the convener here

Dates of the conference/workshop/event:
Brief description of the event must be written here

2. **Title of the conference/Workshop/academic event**
   Convener / Coordinator: Type the Name of the convener here
   Dates of the conference/workshop/event:
   Brief description of the event must be written here

**Journal Publications:** (Paper published in journals must be described in the format given below. *All requested to follow the format given below.*)

1. "*Title of the publication*"
   (Author names as it appears in the article, authors from CUK may be written in bold)
   Author1, Author 2, **Author 3**, and Author 4; *Journal Name*; **Volume number in bold** (issue number in brackets, if any); page number (Year of publication).
2. "*Title of the publication*"
   **Author1**, Author 2, Author 3, and Author 4; *Journal Name*; **XX** (yy); 12345 (2015).
3. "*Title of the publication*"
   **Author1**, Author 2, **Author 3**, and Author 4; *Journal Name*; **XX** (yy); pages (year).
4. "*Title of the publication*"
   Author1, **Author 2**, Author 3, and Author 4; *Journal Name*; **XX** (yy); pages (year).

**Books/chapters in books**: (Books published must be described in the format given below. All requested to follow the format given below.)

1. "*Title of the book/chapter*"
   (Author names as it appears in the book/chapter must be written, authors from CUK may be written in bold) Author1 , Author 2, **Author 3**, and Author 4;
   *Publisher's name and place*; (Year of publication).
2. "*Title of the book/chapter*"
   Author1, Author 2, **Author 3**, and Author 4;
   *Publisher's name and place*; (Year of publication).

**Publications in conference proceedings:**

1. "*Title of the publication/paper/article in italics*"
   (Author names as it appears in the article, authors from CUK may be written in bold)
   Author1, Author 2, **Author 3**, and Author 4; *Journal Name in italics*; **Volume number in bold** (issue number in brackets, if any); page number (Year of publication).
2. "*Title of the publication/article*"
   **Author1**, Author 2, Author 3, and Author 4; *Journal Name*; **XX** (yy); 12345 (2015).
3. "*Title of the publication*"
   **Author1**, Author 2, **Author 3**, and Author 4; *Journal Name*; **XX** (yy); page (year).
4. "*Title of the publication*"
   **Author1**, Author 2, Author 3, and Author 4; *Journal Name*; **XX** (yy); page (year).
5. "*Title of the publication*"
   **Author1**, Author 2, **Author 3**, and Author 4; *Journal Name*; **XX** (yy); page (year).
6. "*Title of the publication*"
   **Author1**, Author 2, Author 3, and Author 4; *Journal Name*; **XX** (yy); page (year).
7. "*Title of the publication*"
   **Author1**, Author 2, **Author 3**, and Author 4; *Journal Name*; **XX** (yy); page (year).

**Paper presentation in Seminars / Conferences / Workshops / Symposia / Talks:**

The papers presented in conferences etc. by the faculty / research scholar / student must be mentioned here in the format given below. Conferences/seminars/ etc. where papers are not presented need not be mentioned here.

1. "*Title of the paper presented*"
   Name of the presenter
   Type of presentation: Plenary lecture/Keynote address/Invited talk/Oral/Poster
   **Author1**, Author 2, **Author 3**, and Author 4 (Authors of the paper as it appears in the presentation).
   **Name of the Conference/Workshop/Seminars and organizers**
   Place of conference/event
   Dates of the conference/event

2. "*Title of the paper presented*"
   Name of the presenter
   Type of presentation: Plenary lecture/Keynote address/Invited talk/Oral/Poster
   **Author1**, Author 2, **Author 3**, and Author 4
   **Name of the Conference/Workshop/Seminars and organizers**
   Place of conference/event
   Dates of the conference/event

3. "*Title of the paper presented*"
   Name of the presenter
   Type of presentation: Plenary lecture/Keynote address/Invited talk/Oral/Poster
   **Author1**, Author 2, **Author 3**, and Author4
   **Name of the Conference/Workshop/Seminars and organizers**
   Place of conference/event
   Dates of the conference/event

**Projects:**

| Funding agency | Project title | Grants received | Duration | Investigator name and PI or Co-PI | Status (Ongoing, New project, completed during 2015-16) |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |

**Awards:** (Awards received during April 2015-March 2016 may be mentioned here)

1. Name of the award: Title of the award
   Recipient's name: Name of the person who have received award
   Awarded by: Name of the organization who gives the award

Award description: Description of the award like why is it awarded, to whom it is awarded etc.

2. Name of the award: Title of the award
   Recipient's name: Name of the person who have received award
   Awarded by: Name of the organization who gives the award
   Award description: Description of the award like why is it awarded, to whom it is awarded etc.

3. Name of the award: Title of the award
   Recipient's name: Name of the person who have received award
   Awarded by: Name of the organization who gives the award
   Award description: Description of the award like why is it awarded, to whom it is awarded etc.

**Student Activities:**

Any important activity (like outreach programme) carried out by the students of the Department may be described here. The information must contain the dates of the activity, place of the event, and a brief description of the activity. Use this space only if the activity is not included elsewhere above.